

## ROUTING AND RECORD SHEET

83-1374-2

SUBJECT: (Optional)

Reimbursable Work Authorization 883-1374-2

FROM:

Daniel C. King  
Director of Logistics

EXTENSION

NO.

DATE

STAT  
STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DDA  
7D24 Hqs.

2.

3. D/Logistics

4.

5. C/RECD/OL

6.

7. C/HEB/RECD/OL  
3E24 Headquarters

8.

9.

10.

11.

12.

13.

14.

15.

1. Approval:  
Per [ ] the STAT  
attached work order is being  
forwarded for DDA approval  
prior to OL/RECD submitting  
to GSA.

STAT

APPROVED:

STAT

DDA

Date

STAT

45-1

Distribution:  
Orig - OL/RECD Official  
2 - DDA

ROUTING AND TRANSMITTAL SLIP		Date
TO: (Name, office symbol, room number, building, Agency/Post)		30 NOV 1963
1. Management Staff	Initials	Date
2. EO/DDA	<i>[Signature]</i>	1 DEC 1963
3. ADDA	<i>[Signature]</i>	1 DEC 1963
4. DDA		
Action		File
Approval	For Clearance	Note and Return
As Requested	For Correction	Per Conversation
Circulate	For Your Information	Prepare Reply
Comment	Investigate	See Me
Coordination	Justify	Signature
REMARKS		

FYI -   will sign the Work Authorization after DDA approval is obtained on the routing sheet.

STAT

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

9841-102

\* GPO : 1961 O - 361-529 (148)

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206